

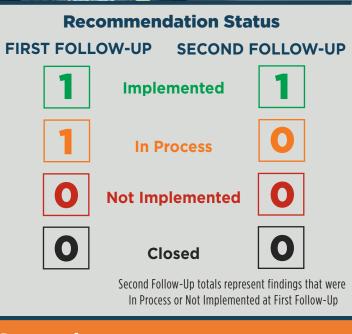
# INTERNAL AUDIT DEPARTMENT



Second & Final Close-Out Follow-Up Internal Control Audit: Sheriff-Coroner Special Revenue Funds

As of April 30, 2020

Audit No. 1939-O (Reference 1520-F2) Report Date: June 1, 2020



### **OC Board of Supervisors**

CHAIRWOMAN MICHELLE STEEL SECOND DISTRICT /ICE CHAIRMAN ANDREW DO FIRST DISTRICT PERVISOR DONALD P. WAGNER THIRD DISTRICT SUPERVISOR DOUG CHAFFEE FOURTH DISTRICT SUPERVISOR LISA A. BARTLETT FIFTH DISTRICT



#### INTERNAL AUDIT DEPARTMENT

Audit No. 1939-O (Reference 1520-F2)

June 1, 2020

То:	Don Barnes Sheriff-Coroner
From:	Aggie Alonso, CPA, CIA, CRMA Internal Audit Department Director
Subject:	Second & Final Close-Out Follow-Up Internal Control Audit: Sheriff-Coroner Special Revenue Funds

We have completed a follow-up audit of Sheriff-Coroner's (OCSD) special revenue funds as of April 30, 2020, original Audit No. 1520, dated January 30, 2018. Details of our results immediately follow this letter. Additional information including background and our scope is included in Appendix A.

Our Second Follow-up Audit concluded OCSD implemented the one (1) remaining recommendation from the original audit. Because the recommendation was implemented, this report represents the final close-out of the original audit.

We appreciate the assistance extended to us by OCSD personnel during our follow-up audit. If you have any questions, please contact me at 714.834.5442 or Assistant Director Scott Suzuki at 714.834.5509.

#### Attachments

Other recipients of this report: Members, Board of Supervisors Members, Audit Oversight Committee Sheriff-Coroner Distribution Foreperson, Grand Jury Robin Stieler, Clerk of the Board of Supervisors Eide Bailly, LLP, County External Auditor

## INTERNAL AUDIT DEPARTMENT

FINDING NO. 1Overstated Operating Transfer from Fund 15LCATEGORYControl FindingRECOMMENDATIONWe recommend OCSD exclude Fund 15L costs when deteractual revenue for the 800 MHz BBCS. We also recommend the \$329,555 to Fund 15L for the FY 2015-16 800 MHz determine the total amount for prior years to be transferred by 15L.	nend OCSD Iz BBCS and
RECOMMENDATION We recommend OCSD exclude Fund 15L costs when determine for the 800 MHz BBCS. We also recommon refund the \$329,555 to Fund 15L for the FY 2015-16 800 MHz determine the total amount for prior years to be transferred by the statement of the s	nend OCSD Iz BBCS and
actual revenue for the 800 MHz BBCS. We also recomm refund the \$329,555 to Fund 15L for the FY 2015-16 800 MHz determine the total amount for prior years to be transferred b	nend OCSD Iz BBCS and
CURRENT STATUSImplemented. OCSD calculated the overstated amounts fro 13 to FY 2016-17 to be approximately \$887,000, which will to Fund 15L.	
In order to process this total refund amount from Fund 060 to OCSD submitted a Quarterly Budget Adjustment Request Board of Supervisors approval. The Board of Supervisors a QBAR on April 28, 2020.	t (QBAR) for
Separately, we determined in our first follow-up audit excludes Fund 15L costs from the actual revenue for the 800	
Based on the actions taken by OCSD, we consider this recort to be implemented.	mmendation

AUDIT TEAM	Scott Suzuki, CPA, CIA, CISA, CFE Michael Dean, CPA, CIA, CISA Zan Zaman, CPA, CIA	Assistant Director Senior Audit Manager Audit Manager
	Gabriela Cabrera Mari Elias, MA	Senior Auditor Administrative Services Manager



APPENDIX A: ADDITIONAL INFORMATION				
SCOPE	Our follow-up audit was limited to reviewing actions taken by OCSD as of April 30, 2020 to implement the one (1) remaining recommendation from our First Follow-Up Audit No. 1735-C, dated January 22, 2019.			
BACKGROUND	The original audit evaluated operational effectiveness of internal control for the Sheriff-Coroner's Special Revenue Funds. The First Follow-Up Audit concluded OCSD implemented one (1) recommendation and was in process of implementing one (1) recommendation.			



APPENDIX B: FOLLOW-UP AUDIT IMPLEMENTATION STATUS							
Implemented	In Process	Not Implemented	Closed				
The department has implemented our recommendation in all respects as verified by the follow- up audit. No further follow-up is required.	The department is in the process of implementing our recommendation. Additional follow-up may be required.	The department has taken no action to implement our recommendation. Additional follow-up may be required.	Circumstances have changed surrounding our original finding/ recommendation that: (1) make it no longer applicable or (2) the department has implemented and will only implement a portion of our recommendation. No further follow-up is required.				



