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Internal Audit Department

ORANGE COUNTY

AUDIT HIGHLIGHT JANUARY 28, 2014

RESULTS OF CONTINUOUS AUDITING USING CAATS – JANUARY 2014
Auditor-Controller, Human Resource Services, & County Procurement Office
Audit for Duplicate Vendor Payments and Other Periodic Routines
Audit No. 1349-G

WHAT WE FOUND?

Duplicate Vendor Payments: Our review of $219 million vendor disbursements processed during December 2013 found that 99.99% **of invoices were paid only once.** Of the 16,366 invoices processed during December 2013, we identified two (2) potential duplicate payments totaling $130 made to vendors.

Employee-Vendor: This routine was performed at quarter-end December 31, 2013 and **no potential conflicts were identified** in the 199 employee-vendor matches we reviewed. All employee-vendor potential conflicts identified to date have been researched and resolved.

Working Retirees: As of December 26, 2013, no OC working retirees exceeded the fiscal year 2013-2014 limits of 960 or 720 hours mandated by Government Code Sections 31680.6 & 31641.04.

Payroll Direct Deposits: No findings resulted from the payroll direct deposit CAAT routine this month.

WHY IS THIS ANALYSIS IMPORTANT?

Duplicate Vendor Payments: For FY 12-13, established vendor payments were about $2.6 billion (this amount is a subset of the total payments and does not include miscellaneous vendor payments; see report for details). To date, we have identified **$1,025,939** in duplicate payments made to vendors of which the County has recovered **$1,013,820** or **99%**.

Working Retirees: As of December 26, 2013, OC working retiree/extra-help hours were:

Department	No. of Working Retirees	FY 13-14 Hours
Sheriff-Coroner	90	30,893
District Attorney	33	13,041
Assessor	13	4,236
Probation	11	4,014
Health Care Agency	11	2,568
OC Public Works	4	1,791
Social Services Agency	4	1,535
Human Resource Services	2	779
Treasurer-Tax Collector	1	443
BOS 2nd District	1	320
OC Community Resources	1	186
Child Support Services	1	16
Total	172	59,822

Payroll Direct Deposits: For FY 12-13, direct deposits for regular payroll were about $1.3 billion.

CAATS - Cited as a Best Practice by the Institute of Internal Auditors

To access and view audit reports or obtain additional information about the OC Internal Audit Department, visit our website: www.ocgov.com/audit
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