



INTERNAL AUDIT DEPARTMENT
COUNTY OF ORANGE

*Integrity
Objectivity
Independence*

**Follow-Up Audit of Resources and Development
Management Department/Planning and
Development Services Cash Receipts,
Audit No. 2017**

AUDIT NUMBER: 2533

REPORT DATE: MARCH 2, 2005

Audit Director:	Peter Hughes, Ph.D., CPA
Deputy Director:	Eli Littner, CPA, CIA
Audit Manager:	Michael Goodwin, CPA, CIA
In-Charge Auditor:	Winnie Keung, CPA

Follow-Up Audit of Resources and Development Management Department
Planning and Development Services Cash Receipts,
Audit No. 2017

As of February 23, 2005

TABLE OF CONTENTS

Transmittal Letter.....	i
INTERNAL AUDITOR'S REPORT.....	1



**COUNTY OF ORANGE
INTERNAL AUDIT DEPARTMENT**

OFFICE OF THE DIRECTOR

*Integrity
Objectivity
Independence*

PETER HUGHES
Ph.D., MBA, CPA, CIA, CFE, CITP
DIRECTOR

MAILING ADDRESS:
400 CIVIC CENTER DRIVE WEST
BUILDING 12, ROOM 232
SANTA ANA, CA 92701

TELEPHONE: (714) 834-5475
FAX: (714) 834-2880

EMAIL: peter.hughes@ocgov.com
WEBSITE: www.ocgov.com/audit/

Transmittal Letter

Audit No. 2533

March 2, 2005

TO: Bryan Speegle, Director
Resources and Development Management Department

FROM: Peter Hughes, Ph.D., CPA, Director
Internal Audit Department

SUBJECT: Follow-Up Audit of Resources and Development Management Department/
Planning and Development Services Cash Receipts, Audit No. 2017

We have completed a follow-up audit of the Resources and Development Management Department/Planning and Development Services' (formerly Planning and Development Services Department) Cash Receipts process. Our audit was limited to reviewing, as of February 23, 2005, actions taken to implement one remaining recommendation made in our original audit report dated March 20, 2001.

Attachment

Other recipients of this report:

Members, Board of Supervisors
Members, Audit Oversight Committee
Foreman, Grand Jury
Darlene J. Bloom, Clerk of the Board of Supervisors
Vicki Wilson, Deputy CEO/Infrastructure & Environmental Services
David Sundstrom, Auditor-Controller
Shaun Skelly, Assistant Auditor-Controller/Agency Accounting
Mary Fitzgerald, Chief, RDMD/Accounting Services
Liz Jewell, Planning Accounting Manager, RDMD/Accounting Services
Timothy Neely, Director, RDMD/Planning and Development Services
Brian Murphy, Chief, RDMD/Central Quality Assurance



**COUNTY OF ORANGE
INTERNAL AUDIT DEPARTMENT**

OFFICE OF THE DIRECTOR

*Integrity
Objectivity
Independence*

PETER HUGHES
Ph.D., MBA, CPA, CIA, CFE, CITP
DIRECTOR

MAILING ADDRESS:
400 CIVIC CENTER DRIVE WEST
BUILDING 12, ROOM 232
SANTA ANA, CA 92701

TELEPHONE: (714) 834-5475
FAX: (714) 834-2880

EMAIL: peter.hughes@ocgov.com
WEBSITE: www.ocgov.com/audit/

INTERNAL AUDITOR'S REPORT

Audit No. 2533

March 2, 2005

Bryan Speegle, Director
Resources and Development Management Department
300 North Flower Street
Santa Ana, CA 92703

We have completed a follow-up audit of the Resources and Development Management Department/Planning and Development Services' (formerly Planning and Development Services Department) Cash Receipts process. Our audit was limited to reviewing, as of February 23, 2005, actions taken to implement one remaining recommendation made in our original audit report dated March 20, 2001.

The original audit report (and three subsequent follow-up audit reports dated May 16, 2002, November 27, 2002, and April 29, 2004) contained a recommendation concerning an unreconciled difference of \$119,580.61 in the Customer Trust Account (Fund 300-306-9200-0041) used to hold customer deposits for permits. RDMD/Accounting Services and the Auditor-Controller determined that the discrepancy occurred between 1992 - 1993 and was deemed the result of an accounting error and not a cash loss. In February 2005, a budget transfer in the amount of \$119,580.61 from Fund 113 into the Customer Trust Account was approved and made. We are pleased to report that this outstanding recommendation has been fully implemented.

We appreciate the cooperation and assistance extended to us by RDMD/Accounting Services and the Auditor-Controller during our review.

Sincerely,

Peter Hughes, Ph.D., CPA
Director, Internal Audit Department



Distribution: Pursuant to Audit Oversight Committee Procedure No. 1
Members, Board of Supervisors
Members, Audit Oversight Committee
Foreman, Grand Jury
Darlene J. Bloom, Clerk of the Board of Supervisors
Vicki Wilson, Deputy CEO/Infrastructure & Environmental Services
David Sundstrom, Auditor-Controller
Shaun Skelly, Assistant Auditor-Controller/Agency Accounting
Mary Fitzgerald, Chief, RDMD/Accounting Services
Liz Jewell, Planning Accounting Manager, RDMD/Accounting Services
Timothy Neely, Director, RDMD/Planning and Development Services
Brian Murphy, Chief, RDMD/Central Quality Assurance

