AUDIT HIGHLIGHT   OCTOBER 29, 2008
CAAT SUMMARY REPORT

MONTHLY PERFORMANCE REPORT OF COMPUTER-ASSISTED AUDIT TECHNIQUES (CAAT)
For Duplicate Vendor Payments and Other Periodic Routines
Audit No. 2844-D

WHAT WE FOUND?

Our review of $89 million vendor disbursements processed during September 2008 found that 99.99% of invoices were paid only once. Of the 15,768 invoices processed during September 2008, we identified 15 duplicate payments made to vendors totaling $10,386, or .012% of the $89 million.

Our review of retiree/extra help hours found that 18 working retirees exceeded annual hour limits during FY 07-08. The excess hours ranged from 1 hour to 96 hours. Six of the 18 working retirees also exceeded hour limits in FY 06-07. As a comparison, 31 retirees exceeded annual limits in FY 06-07.

No findings resulted from the other CAAT routines performed this month.

WHY WE DID THIS ANALYSIS?

We perform a monthly analysis of disbursements to identify potential duplicate vendor payments made by the County. We perform an annual analysis of retiree/extra help hours to identify retirees working in excess of mandated limits during the fiscal year.

WHY IS THIS ANALYSIS IMPORTANT?

The CAAT routine allows us to identify and recover duplicate payments made to vendors doing business with the County. To date, we have identified **$766,354** in duplicate payments of which the Auditor-Controller has collected **$736,800** or **97%**.

Our analysis of retiree/extra help hours helps us identify and mitigate potential noncompliance with mandated laws and regulations.

BACKGROUND & INFORMATION (SEE COMPLETE REPORT FOR DETAIL)

The CAAT (Computer Assisted Audit Techniques) routines are automated queries using a proprietary industry recognized software product applied to large amounts of electronic data searching for specified characteristics. Resulting exceptions or findings are forwarded to the appropriate department for validation and/or resolution.

To access and view audit reports or obtain additional information about the OC Internal Audit Department, visit our website: www.ocgov.com/audit

For more information, please contact Dr. Peter Hughes, CPA, Director of the Internal Audit Department at (714) 834-5475 or peter.hughes@iad.ocgov.com